



COUNTY OF SANTA CRUZ

General Services Department Purchasing Division

701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 95060-4073

ADDENDUM #2

Request for Proposal (RFP) 23P3-013
FOR
Corrections Health Services

Issued 02/13/2024

This addendum (#2) is being issued to do answer questions posed by prospective vendors regarding RFP 23P3-013.

Vendor Questions

Vendor #1

1. Is the County currently using KOP (Keep on Person) or self- administered medications? If so, how many patients are currently included in this program?

Answer: No

2. Does the County currently have a JBCT program and is it managed by the current vendor?

Answer: No

3. How many patients are currently in the County's EASS program?

Answer: 4

4. Are patients currently being assessed and cleared 24/7?

Answer: Medical 24/7, Mental Health 16-20 hours a day.

5. P. 11 Shows that the description of proposed services is section 3.3. However, the OFFICIAL PROPOSAL FORM on P. 28 lists a requirement to respond to section 3.2 – Description of Proposed Services. Please confirm that this is a typographical error and we are required to respond to section 3.3, not section 3.2.

Answer: Section 3.3 is correct

6. Please provide the annual dollar amounts spent on total pharmaceuticals for FY 2020, FY 2021, FY 2022 and YTD 2023. Please itemize dollar amounts for HIV, long acting injectables, blood factor and HEP C meds for each year.

Answer: Wellpath changed pharmacies 6 months ago and did not provide this information.

7. What is the average monthly number of inmates over the past 12 months receiving pharmaceutical treatment for the following?

- HEP C patients - **2**
- Blood Factors - **None**
- HIV patients - **8**

8. Please provide the number of long acting injectables administered over the past 12 months.

Answer: 143

9. Please provide an inventory of medical equipment (age and condition) the new contractor will be able to use to provide services.

- **Dental chair good - 2020**
- **Dental Xray machine good - 2020**
- **3 exam tables good - unknown**

10. Please provide a list of current onsite specialties with company/person name (if any) and how often and how many hours each specialty comes onsite (i.e. OBGYN, Physical Therapy, Dialysis, etc.).

Answer: Cal Mobile X-Ray 2 times a week at the Rountree and Main Jail facilities.

11. Please provide a list of staffing positions that are currently vacant.

Answer: MH Coordinator, 2 FT MH Clinicians, 3 FT RNs, 4 FT LVNs

12. Please provide the following information pertaining to medication pass:

- # of med carts utilized per medication pass. **2**
- Duration of each medication pass. **2-4 hours**
- How many personnel are assigned to each pass? **2**

13. Please provide the following statistics over the past 12 months:

- Average daily # of detox patients - **12**
- Average daily # of combined segregation inmates - **25-30**
- % of population on medication - **65**
- % of population on psych medication - **68**
- % of population who are severely mentally ill (SMI) - **12**

14. Please provide the number of Vivitrol injections (if any) administered over the past 12 months. Is there available grant funding to cover the cost of Vivitrol and other injectable MAT medications?

Answer: There is no grant for Vivitrol injections. We currently have a grant that will end 6/30/24 for Sublocade.

15. P. 14 references "Court assessment request: As requested by the courts, provide mental/behavioral health assessments that include recommendations for local treatment." Please see the following questions regarding this requirement.

- Are patient charges exclusively misdemeanor or also felony?
Answer: Both
- Which court(s) are ordering evaluations? (e.g., specialty courts like mental health or SUD courts; pre-trial competency or district courts)?
Answer: Santa Cruz Court

- What are the psychological issues being court ordered to evaluate (e.g., competency to stand trial; mental state at the time of the offense; eligibility for specialty court or diversionary programs; risk assessment and management evaluations)? (if they have it, referencing which statutes, specifically?)
Answer: Competency to stand trial and risk assessments, all completed by County.
- Are video/telehealth evaluations feasible (is there a private space with equipment or the opportunity to install this equipment and wifi/internet connectivity), and is this space shared by other disciplines/functions?
Answer: Telehealth, space not shared.
- Approximately how many evaluations are court ordered annually (or monthly/quarterly)?
Answer: 3-8 a month

16. P. 15 references “aftercare services for incarcerated persons experiencing a mental/behavioral health crisis.” Please define “aftercare services”.

Answer: Aftercare services are defined as telecare and discharge planning set up for offsite appointments.

17. P. 15 references “Daily "O" Medical Unit rounds/brief assessments:” Is this daily rounding by a Mental Health Professional that requires documentation? Are rounds required on all patients or just the ones determined to have significant psychiatric symptoms that require the on-going supervision/treatment?

Answer: Rounds/brief assessments are only required for medical and mental health patients.

18. P. 14 references Housing unit rounds. Is documentation required on each patient, or is simply communication with custody staff at each unit 3x a week to relay any concerns as it pertains to patient needs? Is this for high acuity patients only?

Answer: This is correct, documentation is required for all patients.

19. P. 21, CC. Other Services, 32. References “Decision Making – Special Needs”, please clarify the requirement by providing additional details.

Are any medical, mental health, or clerical staff currently unionized? If so, please provide the following:

- Position title and number of employees who are unionized.
- Current union agreement

Answer: Current contractor employees are in negotiations to become unionized. No agreement is in place currently.

20. Per Addendum 1, the scheduled date for Santa Cruz County to disseminate answers to questions is 2/13. Since the response to the RFP is required to be a hardcopy (and USB) submission, the proposal must be mailed by 2/16 to guarantee that it reaches the County by the required due date. To allow sufficient time for our team to incorporate necessary information based on answers received, would the County consider extending the due date by 2-3 days?

Answer: The proposal due date shall remain the same.

Vendor #2

1. Per RFP Page 18, Section O. Pharmaceutical Management and Durable Medical Equipment(DME), #7, The contractor is responsible for providing an onsite pharmacy. It is our experience that it takes the California Board of Pharmacy up to one year to license and approve the opening of a new pharmacy. Will the County provide a compliant onsite location and necessary construction costs for Board of Pharmacy compliance?

Answer: This option may be addressed during contract negotiations.

2. Excluding inventory costs, the annual cost of onsite pharmacy, including staffing, IT systems, and supplies, can exceed \$500K. Would the County consider a local (in-state) pharmacy with twice-daily delivery instead of the significant additional cost of an onsite pharmacy?

Answer: Yes, the County would consider this.

3. RFP Page 17, Section M. Detoxification Treatment, #3, requires intermittent direct visual observations of incarcerated persons held in the sobering cell to be conducted at least every half hour. It is our experience that this would be a deviation from the current requirement, as custody staff usually perform these checks. Does the County intend to require medical and mental health staff to conduct observations at this frequency in addition to custody staff, which will impact health care staffing levels for these observations?

Answer: We are required, per Title 15, to do 2 checks for people in sobering every 30 minutes that is randomized to limit the opportunity for self-harm. These checks are currently conducted by Correctional Staff.

Vendor 3:

Medical Services

1. What is the ADP at Blaine Street facility?

Answer: 11 as of November 2023.

2. Is there currently an on-site optometry clinic?

Answer: No

3. Is there currently a backlog of patients waiting to be seen for any of the healthcare encounter types required as part of the scope of services in this RFP? If so, please provide the current backlog volume for each service category.

Answer: Current backlog:

- **Dental: 5,**
- **Health appraisal: 58,**
- **Lab draw: 12,**
- **MATT f/u: 17,**
- **MD sick call: 40,**
- **LCSW sick call: 14,**
- **RN sick call: 52,**
- **SUD counselor: 14**

4. Please provide information on the MAT/MOUD services provided onsite, including the number of detainees participating in the program currently.

Answer: 54

- a. Are you conducting phase 1 (continuation) or phase 2 (induction of treatment program)

Answer: Yes, both.

5. What type of medications are being given in the MAT program now?

Answer: Suboxone and Sublocade.

6. Please provide a list of specialty services currently available to detainees onsite and average monthly volume of encounters for each listed service.

Answer: Current specialty services are Cal Mobile X-Ray 2 times a week at the Rountree and Main Jail facilities.

7. Are any specialty services currently conducted via telehealth?

Answer: No

8. Please provide data on the number of detainees deaths over the past three years, including any that were due to suicide.

Answer: 3 deaths (1 suicide).

9. Please provide monthly statistics (showing both onsite and offsite service) for the most recent two years.

Answer: For 2022 annual services:

- **Offsite Referrals: 76**
- **Dental sick call: 608,**
- **Lab draws: 3096,**
- **MD sick call: 1743,**
- **LCSW sick call: 6779,**
- **NP sick call: 45,**
- **RN sick call: 2951,**
- **Psych sick call: 2283,**
- **SUD counselor: 287,**
- **Suicide Watch: 423**

10. Are there any current or pending court decrees that impact correctional health service delivery at any of the Santa Cruz facilities?

a. If so, please provide the most recent court decree agreement document.

Answer: No, N/A.

Behavioral Health

11. How many inmates are currently on psychotropic medications?

a. What percentage of the population does this represent?

Answer: As of Dec 2023 we had 153 patients on Psych meds. This is approx. 65% of our population.

12. Please clarify whose staff (medical or custody) is responsible for the 15-minute checks for suicide watches.

Answer: Custody staff.

13. In case of the need for one-to-one monitoring for an actively suicidal patient, who does the one-to-one monitoring?

Answer: Currently custody staff, the County is open to the medical contractor providing this service.

14. Is telehealth used for any Behavioral health encounters?

a. If so, average number of hours per month

b. Who conducts the telehealth encounter?

Answer: The County uses Telepsych for Psychiatry services. Wellpath psychiatrist is Dr. Tracey Smithey. She works full-time, 40 hours per week.

15. What is the average number of mental health intake assessments completed per month?

Answer: 97.

16. Is there a specialized unit designated for mental health patients?

a. If yes, what is the bed capacity?

Answer: No, N/A.

17. How many safety cells are there?

Answer: 3

18. What are the characteristics of the safety cells and how are they monitored (video, one to one, or q15)?

Answer: Video, 24 hours a day with 15-minute visual checks.

19. What is the average number of patients with special needs?

Answer: Approximate average is 25 per month.

20. What is the average number of patients placed on suicide watch per month for 2023?

Answer: The approximate average is 36 per month.

21. What type of attire is used for patients on suicide watch?

Answer: A safety suit/garment and safety blanket is used.

22. How many patients are currently involuntarily transferred to the Santa Cruz County Behavioral Health Center Crisis Stabilization Program?

Answer: On average, 2 per month.

23. Is there currently Mental Health Group counseling being conducted?

a. If yes, are the sessions being conducted by current contractor's MH staff or are the sessions being conducted by outside services?

Answer: No, N/A.

Pharmacy

24. Who is the current Pharmacy vendor?

Answer: Diamond Pharmacy.

25. Section 3.3-O #5 states: "Have a pharmacist dispense medications with specific patient instructions that address frequency of administration and contain appropriate warning labels" - Is there a requirement to have pharmacist hours on site at the main jail?

Answer: No

26. What is the number of inmates on HIV medications each month or an annual average/year (2021, 2022 and 2023 to date)?

Answer:

- **2021: 4,**
- **2022: 2,**
- **2023: 8**

27. What is the number of inmates on Hep C medications each month or an annual average/year (2021, 2022 and 2023 to date)?

Answer:

- **2021: 1,**
- **2022: 2,**
- **2023: 2**

28. What is the number of blood or plasma factoring medications each month or an annual average/year (2021, 2022 and 2023 to date)?

Answer: None.

29. How many medication carts does the current vendor use during medication administration pass?

Answer: 2 carts.

30. How long does each medication administration pass take?

Answer: 2-4 hours.

31. How many times do you have medication pass (i.e., once, twice or three times a day)

Answer: Primary medication pass is twice a day, every 12 hours. We also provide 3 and 4 times a day as necessary depending on medication and medical conditions.

Staffing

32. In the RFP, Section 3.3 Z: Does there have to be a bi-lingual staff IN PERSON on site, or will the vendor be allowed to use a paid translation service (at vendor's cost)?

Answer: The vendor will be allowed to use a paid translation service at their expense.

33. Please provide the most current staffing matrix required of the current provider for each facility.

Answer: Please see Staffing Matrix located at the end of the Addendum document.

34. At Blaine Street facility, does the staffing matrix include any nursing positions?

Answer: No.

35. Please provide how many current nursing staff vacancies you have by position and shift.

Answer: 3 FT RNs, 4 FT LVNs

36. How many vacant nursing positions, if any, are currently filled by agency nurses?

Answer: 3 LVN positions, being filled by vendor nurses.

37. Please specify whether you have experienced a vacancy in the physician position over the past two years. If yes, how long was this position vacant? Was this position filled by an agency physician?

Answer: There are no current vacancies in the physician position.

38. Please specify whether you have experienced a vacancy in the midlevel provider (nurse practitioner/physician assistant) position over the past two years. If yes, how long was this position vacant? Was this position filled by an agency provider?

Answer: PRN mid-level has been position open since July 2023, not yet filled by agency provider.

39. Please specify whether you have experienced a vacancy in mental health staff positions over the past two years. If yes, how long was this position vacant? Was this position filled by an agency provider?

Answer: Currently open: MH Coordinator, 2 FT MH Clinicians. Not filled with agency staffing

40. Are there re-entry staff that work with the community resources when patients are ready to return to the community?

Answer: Yes, vendor provided.

41. Are there any staff members that are county employees?

a. If yes, are any of those staff unionized?

Answer: No, N/A.

42. Are any healthcare contractor employees unionized?

a. If yes, are any of those staff unionized?

Answer: the current contractor's employees are in negotiations to become unionized. No agreement is in place at this time.

Information Technology

43. What is the County's current computerized medical record system (EMR)?

a. Please specify who owns the license of the EMR, the county or the current contractor?

Answer: Wellpath EMR is CorEMR. Wellpath owns the license.

44. Are there any existing networks available to be used - either wired, wireless or both?

Answer: Both.

45. Does the facility have Wi-Fi capability dedicated for use by the medical department?

Answer: No

46. What is the extent of Wi-Fi in the facility?

Answer: County Wi-Fi is available throughout the facility.

47. Where will the patient data be kept (who's server, Mediko/Bastion point, or Jail Facility).

Answer: Data will be kept in the vendor's secure servers.

48. Are there any electronic medical records Integrations with pharmacy, lab, or radiology?

Answer: Lab and pharmacy integrate with the current vendor records.

Equipment/computers/printers

49. How many large multi-function printers will be present for contractor use upon transition?

Answer: 1 large multi-function printer is available for the vendor to lease. 3 network printers are currently provided as well.

50. How many smaller desk/personal printers will be present for contractor use upon transition?

Answer: 0.

51. How many computers/laptops will be available for contractor use upon transition and provided by County?

Answer: This number will depend on need. Currently the County provides PCs and Laptops to the vendor.

52. Will Vendor computers be allowed to use the existing network?

Answer: Yes, on County-provided computers only.

Financial:

53. Please confirm the ADP on which to base the pricing proposal.

Answer: The average ADP is provided in the RFP document.

54. Please confirm which of the services the vendor will be financially responsible for the following costs.

Please provide historical costs for 2023: **N/A -On site Wellpath did not have this information.**

- Pharmaceuticals vendor - **Vendor**
- Offsite specialty services - **County**
- hospitalization services - **County**
- Ambulatory services - **County**
- Laboratory services vendor - **Vendor**
- Xray Services vendor - **Vendor**
- Medical Waste Disposal - **Vendor**
- Medical Claims Processing - **Vendor**

Current Staffing Matrix

Santa Cruz County, CFMG Staffing Plan Effective July 1, 2023									
Position	Scheduled Hours							Total Hours	FTEs
	SUN	MON	TUE	WED	THU	FRI	SAT		
Day Shift									
Health Services Administrator		8	8	8	8	8		40	1.00
Discharge Planner (LVN)		8	8	8	8	8		40	1.00
Medical Director		8	8	8	8	8		40	1.00
Nurse Practitioner	12						12	24	0.60
Administrative Assistant		8	8	8	8	8		40	1.00
RN (Main Jail)	8	8	8	8	8	8	8	56	1.40
RN (Roundtree)	12	12	12	12	12	12	12	84	2.10
RN Intake	12	12	12	12	12	12	12	84	2.10
LVN	12	12	12	12	12	12	12	84	2.10
Dentist		8				8		16	0.40
Dental Assistant		8				8		16	0.40
Dental Hygienist					2			2	0.05
Substance Abuse Counselor		8	8	8	8	8		40	1.00
Psychiatrist		8	8	8	8	8		40	1.00
MHP	8	8	8	8	8	8	8	56	1.40
MH Coordinator		8	8	8	8	8		40	1.00
MHP	8	8	8	8	8	8	8	56	1.40
CMA	8	8	8	8	8	8	8	56	1.40
Evening Shift									
RN (Main Jail)	8	8	8	8	8	8	8	56	1.40
LVN	12	12	12	12	12	12	12	84	2.10
CMA	8	8	8	8	8	8	8	56	1.40
MHP	8	8	8	8	8	8	8	56	1.40
MHP	8	8	8	8	8	8	8	56	1.40
Night Shift									
RN (Main Jail)	8	8	8	8	8	8	8	56	1.40
RN Intake	12	12	12	12	12	12	12	84	2.10
LVN (Main Jail)	8	8	8	8	8	8	8	56	1.40
LVN (Roundtree)	12	12	12	12	12	12	12	84	2.10
MHP	4	4	4	4	4	4	4	28	0.70
Totals	168	228	212	212	230	212	168	1430	35.75

All other information remains the same.

02/05/2024 was the deadline for all questions regarding this RFP. No additional questions will be answered for this solicitation.

RFP SUBMITTAL DEADLINE HAS REMAINED THE SAME.

RFP DUE:

Tuesday February 20, 2024, by 5:00 PM Pacific Time

In the Purchasing Division of General Services

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02/13/2024

Date